



2018 Insight Development Grants Application Instructions

User Profile

User Profile

User Profile Information

Salutation (Required)

First Name (Required)

Middle Names

Family Name (Required)

Correspondence Language (Required) English French

Citizenship (Required)

Date of Birth (Required)
(MM/DD)

I am not affiliated with a postsecondary institution.

Primary Affiliation (Required) [Select](#)

Department/Division (Required)

Current Position (Required)

Phone Number (Required) Extension
(e.g. 9999999999)

Secondary Email

Personal Identification No. (PIN)

Sign In Information

Last sign in: 2017-11-03 09:18:56

Last password change: 2017-03-14 13:33:09

[Change Password](#) [Security Question](#)

[Change Email](#)

[Save Profile](#)

Help bubbles:

Correspondence Language: The language in which you wish to receive your correspondence.

Personal Identification No. (PIN): Enter your PIN (NSERC Only). If unknown, leave blank.

Eligibility Profile

Profile Assessment Feedback

Home > Eligibility Profile

Eligibility Profile Sign out

1. Did you, in 2017, apply for an Insight Grant?
If yes: The objectives described in your current proposal must be substantially different from those in your Insight Grants proposal (see [multiple applications regulations](#)).
2. Do you currently hold an Insight Development Grant?
If yes: A current grant holder may only submit a new application for the same type of grant if doing so in the year in which they receive the final installment of their existing grant (see [multiple applications regulations](#)).
3. Are you currently a doctoral student?
If yes:
 - a. Will you have met all requirements for the PhD before the grant is awarded (i.e., before June 1, 2018), including all course work and successful defense of your dissertation?
 - b. Will you have established a formal affiliation with an [eligible Canadian postsecondary institution](#) within three months of the grant start date (i.e., by September 2018)?
 - c. Will the affiliation be maintained for the duration of the grant?
If no:
 - a. Note: Students enrolled in a program of study are not eligible to apply for an [Insight Development Grant](#).
4. Are you currently a postdoctoral fellow/researcher?
If yes:
 - a. Will you have formally established an affiliation with an [eligible Canadian postsecondary institution](#) within three months of the grant start date (i.e., by September 2018)?
 - b. Will the affiliation be maintained for the duration of the grant?

I have read the information on eligibility

Hyperlinks:

[Multiple applications regulations](#)

[Eligible Canadian postsecondary institution](#)

[Insight Development Grant](#)


Application Overview

Profile Assessment Feedback



































Home > Application Overview

Application Overview




Sign out


 91 days 10 hours 38 minutes until the funding agency deadline date; please consult your institution regarding internal deadlines, if applicable.
 Deadline Date: February 02, 2018 20:00 (eastern) x

Application


Status	Title	Funding Opportunity	Stage	Updated	Action																												
		Insight Development Grant	Application	2017-11-03 09:21:00	Edit Preview																												
<p>▼ Module Status</p> <table border="1"> <thead> <tr> <th>Status</th> <th>Module Name</th> <th>Status</th> <th>Module Name</th> </tr> </thead> <tbody> <tr> <td></td> <td>Identification</td> <td></td> <td>Activity Details</td> </tr> <tr> <td></td> <td>Revisions since previous application</td> <td></td> <td>Summary of Proposal</td> </tr> <tr> <td></td> <td>Roles and Responsibilities</td> <td></td> <td>Roles and Training of Students</td> </tr> <tr> <td></td> <td>Knowledge Mobilization Plan</td> <td></td> <td>Expected Outcomes</td> </tr> <tr> <td></td> <td>Funds Requested from SSHRC</td> <td></td> <td>Funds from Other Sources</td> </tr> <tr> <td></td> <td>Reviewer Exclusion</td> <td></td> <td></td> </tr> </tbody> </table>						Status	Module Name	Status	Module Name		Identification		Activity Details		Revisions since previous application		Summary of Proposal		Roles and Responsibilities		Roles and Training of Students		Knowledge Mobilization Plan		Expected Outcomes		Funds Requested from SSHRC		Funds from Other Sources		Reviewer Exclusion		
Status	Module Name	Status	Module Name																														
	Identification		Activity Details																														
	Revisions since previous application		Summary of Proposal																														
	Roles and Responsibilities		Roles and Training of Students																														
	Knowledge Mobilization Plan		Expected Outcomes																														
	Funds Requested from SSHRC		Funds from Other Sources																														
	Reviewer Exclusion																																

Attachments

Status	Title	Document Type	Updated	Action
		Detailed Description	2017-11-03 09:21:00	Attach
		Timelines	2017-11-03 09:21:00	Attach
		List of References	2017-11-03 09:21:00	Attach


 Export application and attachments to PDF

Canadian Common CVs Attached

Status	Title	Role	Updated	Action
		Applicant	2017-11-03 09:21:00	Attach

Invitations

Status	Role	Family Name	First Name	Email	Invitation Status	Updated	Action
--------	------	-------------	------------	-------	-------------------	---------	--------

 Manage Invitations

 Submit  Delete Application

Identification

Profile ▾ Assessment ▾ Feedback

Home > Application Overview > Application

Application - Insight Development Grants

Sign out

Identification

Applicant

To modify this information, update the User Profile page.

Family Name: First Name:

Middle Names:

Current Position:

Primary Affiliation:

Department/Division:

Application

Application Title (required)

Committee (required)

Joint or special initiative

Is this a [research-creation project](#)? Yes No
(required)

Does your proposal involve [Aboriginal Research](#) as defined by SSHRC? Yes No
(required)

Help bubbles:

Application title: Provide a short and descriptive title. This title may be used for publication purposes. Restrict use of acronyms (e.g., DNA, NATO, etc.), and avoid company or trade names.

Committee: Select the committee representing the research field most appropriate to the subject and discipline of your proposal.

Joint or special initiative: If you want your project to be considered for any of the initiatives listed, select the appropriate option. For more information, see your funding opportunity description.

Is this a [research-creation project](#)? SSHRC strongly suggests that before you select "Yes", you refer to the definition of [research-creation](#) for more information and examples of fields involving research-creation. If you select "Yes", please refer to [SSHRC's Resource Centre](#) for information helpful in preparing research-creation-related applications.

Does your proposal involve [aboriginal research](#) as defined by SSHRC? Select "yes" if you wish to signal the adjudication committee that your application should be reviewed in the context of SSHRC's definition of Aboriginal research and its Guidelines for the Merit Review of Aboriginal Research.

Joint or special initiative – Department of National Defence

Department of National Defence



If you have selected "Department of National Defence" research initiative in the "Joint or special initiative" field on the Identification screen, you must clearly explain how the proposed research meets the initiative's [objectives](#).

Statement of Relevance (required) Characters remaining: **3800** (3800 characters maximum)

Show Table of Contents

Scholar Type

Scholar Type

Are you an [Emerging Scholar](#) or [Established Scholar](#)? (required)

select

Confirmed Scholar Type

None

Show Table of Contents

Hyperlinks:

[Emerging Scholar](#)

[Established Scholar](#)

Note: The form will confirm if the applicant meets the criteria to be considered an emerging scholar.

Emerging scholar example:

Scholar Type

Are you an [Emerging Scholar](#) or [Established Scholar](#)? (required)

Have you received a previous grant (with the exception of a fellowship and/or knowledge mobilization grant) as principal investigator or project director, through any of the following organizations: SSHRC, Natural Sciences and Engineering Research Council, or Canadian Institutes of Health Research? (required) Yes No

When did or will you obtain your highest degree? For doctoral and master's degrees, this is the thesis defense date for the first highest degree obtained. (required)

Do you currently hold a tenured or tenure-track postsecondary appointment? (required) Yes No

When did you obtain your tenured or tenure-track position? (required)

Has your career been interrupted for family or health reasons after February 2, 2012? (required) Yes No

Confirmed Scholar Type

Career interruptions for family or health reasons (required)

Explanation (required) Characters remaining: **700** (700 characters maximum)

Total duration in months (required)

Productivity Lost (required)

Show Table of Contents

Established scholar example:

Scholar Type

Are you an [Emerging Scholar](#) or [Established Scholar?](#) (required)

Confirmed Scholar Type

Established Scholars: Proposed Versus Ongoing Research

Explain how the proposed research is distinct from your previous/ongoing research. Proposed projects should be clearly delimited and in the early stages of the research process.

Established Scholars: Proposed Versus Ongoing Research (required) Characters remaining: **3800** (3800 characters maximum)

Show Table of Contents

Administering Organization

Administering Organization

If the organization that will administer the funds is not listed, you must email secretariat@sshrc-crsh.gc.ca at least five days prior to the application deadline to begin the eligibility process or you will not be able to apply. See [Institutional Eligibility—Guidelines and Requirements](#).

Organization (required)

Department/Division (required)

Help bubbles:

Organization: Postdoctoral researchers and doctoral students may leave this field blank.

Department/Division: Select one option from the drop-down list. Postdoctoral researchers and doctoral students may leave this field blank.

Hyperlinks:

[Secretariat@sshrc-crsh.gc.ca](mailto:secretariat@sshrc-crsh.gc.ca)

[Institutional Eligibility – Guidelines and Requirements](#)

Activity Details

Profile ▾ **Assessment** ▾ **Feedback**

Home > Application Overview > Application

Application - Insight Development Grants

[Sign out](#)

Activity Details

Application Title

Your application title entered in the "Identification" screen is:

Certification Requirements

Does the proposed research involve humans as research participants? (required) Yes No

Does the proposed research involve animals? (required) Yes No

Environmental Impact

A. Will any phase of the proposed research take place on federal lands in Canada, other than lands under the administration and control of the Commissioner of Yukon, the Northwest Territories or Nunavut, as interpreted in section 2(1) of the [Canadian Environmental Assessment Act, 2012](#) (CEAA 2012)? (required) Yes No

B. Will any phase of the proposed research take place outdoors and outside of Canada? (required) Yes No

C. (i) Will the grant permit a designated project, as listed in the CEAA 2012 [Regulations Designating Physical Activities](#) (RDPA), to be carried out in whole or in part? (required) Yes No

OR

(ii) Will any phase of the proposed research depend on a designated project, as listed in the RDPA, being carried out by a third party? [Regulations Designating Physical Activities](#) (required) Yes No

[Show Table of Contents](#)

Hyperlinks:

- [Canadian Environmental Assessment Act, 2012](#)
- [Regulations Designating Physical Activities](#)

Keywords

List up to 10 keywords that best describe the proposal. (required)

-
-
-
-
-
-
-
-
-
-
-

Disciplines

Indicate and rank up to three disciplines relevant to your proposal, with #1 the most relevant and #3 the least relevant. (required)

-
-
-

[Clear Selection](#) [Clear Selection](#)

Areas of Research

Indicate and rank up to three areas of research relevant to your proposal, with #1 the most relevant and #3 the least relevant. If you select "**Not Subject to Research Classification**" in #1, the system will automatically remove any other areas of research when you save this page. (required)

-
-
-

[Clear Selection](#) [Clear Selection](#)

[Show Table of Contents](#)

Temporal Periods

Indicate up to two historical periods covered by your proposal.

	From		To		
	Year	Period	Year	Period	
1.	<input type="text"/>	Select ▼	<input type="text"/>	Select ▼	Clear Row 1
2.	<input type="text"/>	Select ▼	<input type="text"/>	Select ▼	Clear Row 2

Show Table of Contents

Geographical Regions

Indicate and rank up to three geographical regions relevant to your proposal, with #1 the most relevant and #3 the least relevant.

1.	<input type="text" value="select"/>	Clear Selection
2.	<input type="text" value="Select"/>	Clear Selection
3.	<input type="text" value="Select"/>	Clear Selection

Countries

Indicate and rank up to five countries relevant to your proposal, with #1 the most relevant and #5 the least relevant.

1.	<input type="text" value="Select"/>	Clear Selection
2.	<input type="text" value="Select"/>	Clear Selection
3.	<input type="text" value="Select"/>	Clear Selection
4.	<input type="text" value="Select"/>	Clear Selection
5.	<input type="text" value="Select"/>	Clear Selection

[Save and previous](#) [Save and validate](#) [Save and next](#)

[Preview](#) [Back to Application Overview](#)

Revisions since previous application

[Profile](#) [Assessment](#) [Feedback](#)

[Home](#) > [Application Overview](#) > [Application](#)

Application - Insight Development Grants Sign out

Revisions since previous application

i

Applicants may outline the revisions made since their previous application.

Note: Adjudication committees are not bound by the deliberations or scores of previous committees. Members of the current committee will not be given copies of the earlier application(s).

Characters remaining: **3800** (3800 characters maximum)

[Save and previous](#) [Save and validate](#) [Save and next](#)

[Preview](#) [Back to Application Overview](#)

Show Table of Contents

Summary of Proposal

Profile ▾ **Assessment** ▾ **Feedback**

Home > Application Overview > Application

Application - Insight Development Grants

[Sign out](#)

Summary of Proposal (required)

T


Provide a summary of your research proposal written in clear, plain, non-technical language understandable to scholars with varied areas of expertise. Clearly indicate:

- the problem or issue to be addressed; and
- the potential contribution of the research in advancing knowledge and, where applicable, the wider social benefit (e.g., Will this research be of interest to other areas of research/disciplines? Will it be of interest outside the academic community? How will it be used and by whom?).

Applicants who have selected one of the two multidisciplinary committees must provide a brief explanation of how the project will integrate intellectual resources (theories, methodologies, perspectives, etc.) drawn from more than one discipline, and list at the end of the summary the various disciplines from which expertise should be drawn to assess the proposal.

Note: If your proposal is funded, this summary may be used by SSHRC for promotional purposes.

3800 characters maximum
Characters remaining: 3800



[Save and previous](#) [Save and validate](#) [Save and next](#)

[Preview](#) [Back to Application Overview](#)

Show Table of Contents

Roles and Responsibilities

[Profile](#) [Assessment](#) [Feedback](#)

[Home](#) > [Application Overview](#) > [Application](#)

Application - Insight Development Grants [Sign out](#)

Roles and Responsibilities (required)

i

Describe:

1. the relative roles, responsibilities and contributions of the applicant, and of any co-applicants and collaborators (if applicable, clearly outline the rationale for international collaboration);
2. for team applications: the relative proportion (in percentage) of each member's contribution to the proposed project; and
3. the proportion of time to be spent on this project in relation to any other ongoing research projects or programs (excluding prospective grants).

Note: For team applications, if the adjudication committee determines that the applicant is not responsible for, or equipped to exercise, the leadership of the research, the Feasibility score may be lowered.

Characters remaining: **7600** (7600 characters maximum)

[Save and previous](#) [Save and validate](#) [Save and next](#)

[Preview](#) [Back to Application Overview](#)

Show Table of Contents

Roles and Training of Students

Profile ▾ Assessment ▾ Feedback

Home > Application Overview > Application

Application - Insight Development Grants

Sign out

Roles and Training of Students (required)

i

Clearly describe the specific roles and responsibilities of students and research assistants, and indicate the duties, especially with respect to research, that they will be undertaking, as well as how these will complement their academic training. Consult the [Guidelines for Effective Research Training](#) in preparing this section of the application. These guidelines will also be provided to reviewers.

Characters remaining: **3800** (3800 characters maximum)

Show Table of Contents

Save and previous Save and validate Save and next

Preview Back to Application Overview

Hyperlink:

[Guidelines for Effective Research Training](#)

Knowledge Mobilization Plan

Profile ▾ **Assessment** ▾ **Feedback**

Home > Application Overview > Application

Application - Insight Development Grants

Sign out

Knowledge Mobilization Plan (required)

ⓘ

Include:

- an overall plan to increase the accessibility, flow and exchange of social sciences and humanities knowledge among various appropriate audiences or participants (academic and/or non-academic);
- a plan for engaging appropriate audiences or participants, including, as applicable, diverse groups of researchers, policy-makers, business leaders, community groups, educators, media, international audiences, practitioners, decision-makers and the general public;
- a schedule for achieving the intended knowledge mobilization activities; and
- elaboration on the purpose of the knowledge mobilization activities and/or other goals.

Applicants are encouraged to consult SSHRC's definition of [knowledge mobilization](#) and SSHRC's [Guidelines for Effective Knowledge Mobilization](#).

Grant holders must comply with the [Tri-Agency Open Access Policy on Publications](#). To learn more, consult SSHRC's [Open Access](#) overview.

Characters remaining: **2000** (2000 characters maximum)

Save and previous Save and validate Save and next

Preview Back to Application Overview

Show Table of Contents

Hyperlinks:

[Knowledge Mobilization](#)

[Guidelines for effective knowledge mobilization](#)

[Tri-Agency Open Access Policy on Publications](#)

[Open Access](#)

Expected Outcomes

Profile ▾ Assessment ▾ Feedback

Home > Application Overview > Application

Application - Insight Development Grants

[Sign out](#)

Expected Outcomes (required)

i

In this section, elaborate on the potential benefits and/or outcomes of your proposed project. If awarded funding, you will have the opportunity, via follow-up reports, to share how your outcomes have evolved.

Scholarly Benefits

Indicate up to three scholarly benefits of the proposed project. (required)

1.	<input type="text" value="select or enter other value"/>	<input type="button" value="Clear Selection"/>
2.	<input type="text" value="select or enter other value"/>	<input type="button" value="Clear Selection"/>
3.	<input type="text" value="select or enter other value"/>	<input type="button" value="Clear Selection"/>

Summary of Expected Scholarly Outcomes (required)

i

Justify your answer by describing the potential scholarly benefits/outcomes (e.g., potential learning, implications) that could emerge from the proposed project. If not applicable, enter n/a.

Characters remaining: **1000** (1000 characters maximum)

Show Table of Contents

Societal Benefits

Indicate up to three societal benefits of the proposed project. (required)

1.
2.
3.

[Clear Selection](#)
[Clear Selection](#)

Summary of Expected Societal Outcomes (required)



Justify your answer by describing the potential societal benefits/outcomes (e.g., effects, implications) that could emerge from the proposed project. If not applicable, enter n/a.

Characters remaining: **1000** (1000 characters maximum)

Show Table of Contents

Audiences

Indicate up to five potential target audiences for the proposed project. (required)

1.
2.
3.
4.
5.

[Clear Selection](#)
[Clear Selection](#)
[Clear Selection](#)
[Clear Selection](#)

Summary of Benefits to Potential Target Audiences (required)



Describe the potential benefits the project's expected outcomes will have for the identified target audiences. If not applicable, enter n/a.

Characters remaining: **1000** (1000 characters maximum)

Show Table of Contents

[Save and previous](#) [Save and validate](#) [Save and next](#)

[Preview](#) [Back to Application Overview](#)

Funds Requested from SSHRC

Profile ▾ Assessment ▾ Feedback

Home > Application Overview > Application

Application - Insight Development Grants

Sign out

Funds Requested from SSHRC (required)

i

Estimate as accurately as possible the costs you are asking SSHRC to fund. All budget items must conform to the rates and regulations of the [Tri-Agency Financial Administration Guide](#) and of your organization, and must be fully justified. For each entry, justify all budget costs in terms of the needs of the project.

For each personnel costs category, enter the number of individuals to be hired and specify the total amount (\$) required. The number of, and budget costs for, all individuals hired must be justified relative to the project's needs. For travel, you must distinguish between types (for research purposes or for communication purposes, e.g., conference travel).

Click Calculate Totals to complete the budget form.

Adjudication committees may consider failing a project on the Feasibility criteria if they deem that 30 per cent or more of the overall budget request is insufficiently justified and/or not appropriate to the proposed objectives or outcomes of the project. They may recommend budget reductions in cases where they determine that the request is inadequately justified and/or not appropriate as described above, and where they judge that savings could be achieved without jeopardizing the project objectives. Committees will use the principle of minimum essential funding to guide their discussions of project budgets. An application will automatically be failed if the committee deems that 50 per cent or more of the overall budget is insufficiently justified and/or not appropriate to the proposed objectives or outcomes of the project.

Note: Insight Development Grant funds must not be used for conference organization or for remuneration or travel and subsistence costs of presenters or guest speakers.

Note: Projects whose primary objective is the digitization of a collection or the creation of a database are not eligible for funding.

▶ Year 1

▶ Year 2

Grand total **Calculate Totals**

Save and previous **Save and validate** **Save and next**

Preview **Back to Application Overview**

Show Table of Contents

Hyperlink:

[Tri-Agency Financial Administration Guide](#)

Personnel costs

Student salaries and benefits/Stipends	Number	Amount	Justification
Undergraduate	<input type="text"/>	<input type="text"/>	Characters remaining: 500 (500 chars) <input type="text"/>
Masters	<input type="text"/>	<input type="text"/>	Characters remaining: 500 (500 chars) <input type="text"/>
Doctoral	<input type="text"/>	<input type="text"/>	Characters remaining: 500 (500 chars) <input type="text"/>
Subtotal		<input type="text" value="\$0"/>	

Show Table of Contents

Non student salaries	Number	Amount	Justification
Postdoctoral	<input type="text"/>	<input type="text"/>	Characters remaining: 500 (500 chars) <input type="text"/>
Professional/Technical Services	<input type="text"/>	<input type="text"/>	Characters remaining: 500 (500 chars) <input type="text"/>
Other	<input type="text"/>	<input type="text"/>	Characters remaining: 500 (500 chars) <input type="text"/>
Subtotal		<input type="text" value="\$0"/>	

Show Table of Contents

Travel and Subsistence Costs for Research	Number	Amount	Justification
Applicant/Team Member(s)	<input type="text"/>	<input type="text"/>	Characters remaining: 500 (500 chars) <input type="text"/>
Student(s)	<input type="text"/>	<input type="text"/>	Characters remaining: 500 (500 chars) <input type="text"/>
Subtotal		<input type="text" value="\$0"/>	

Travel and Subsistence Costs for Dissemination		Number	Amount	Justification
Applicant/Team Member(s)		<input type="text"/>	<input type="text"/>	Characters remaining: 500 (500 chars) <input type="text"/>
Student(s)		<input type="text"/>	<input type="text"/>	Characters remaining: 500 (500 chars) <input type="text"/>
Subtotal			\$0	
Other Expenses		Amount		Justification
Supplies		<input type="text"/>		Characters remaining: 500 (500 chars) <input type="text"/>
Non-disposable equipment		<input type="text"/>		Characters remaining: 500 (500 chars) <input type="text"/>
<input type="text"/>		<input type="text"/>		Characters remaining: 500 (500 chars) <input type="text"/>
<input type="text"/>		<input type="text"/>		Characters remaining: 500 (500 chars) <input type="text"/>
<input type="text"/>		<input type="text"/>		Characters remaining: 500 (500 chars) <input type="text"/>
Subtotal			\$0	
Grand total year 1			\$0	
► Year 2				
Grand total			\$0	Calculate Totals

[Save and previous](#)
[Save and validate](#)
[Save and next](#)

[Preview](#)
[Back to Application Overview](#)

Show Table of Contents

Funds from Other Sources

Profile ▾ Assessment ▾ Feedback

Home > Application Overview > Application

Application - Insight Development Grants

Sign out

Funds from Other Sources

i

You must include all contributors (e.g., individuals, not-for-profit organizations, philanthropic foundations, private sector organizations) that are providing contributions for the project. Indicate whether or not these contributions have been confirmed.

If a funding source is not listed, you must:

- type the source name in Funding Source
- identify the contribution type
- enter an amount.

If you have received, from a single funding source, more than one contribution of the same type (e.g., cash) and confirmation status, you must combine these into one entry (e.g., two \$20,000 confirmed cash contributions from a university become one \$40,000 confirmed cash contribution).

For examples of Canadian and international sources of eligible cash and/or in-kind support, see [SSHRC's Guidelines for Cash and In-Kind Contributions](#).

Note: All contributions must be indicated in Canadian currency.

Funding Source	Contribution Type	Confirmed	Year 1	Year 2	Total	
Select or enter other value ▾	Select ▾	Select ▾	<input type="text"/>	<input type="text"/>	<input type="text" value="\$0"/>	Clear Row 1
Details		Characters remaining: 500 (500 chars)				
<input type="text"/>						
Select or enter other value ▾	Select ▾	Select ▾	<input type="text"/>	<input type="text"/>	<input type="text" value="\$0"/>	Clear Row 2
Details		Characters remaining: 500 (500 chars)				
<input type="text"/>						
Select or enter other value ▾	Select ▾	Select ▾	<input type="text"/>	<input type="text"/>	<input type="text" value="\$0"/>	Clear Row 3
Details		Characters remaining: 500 (500 chars)				
<input type="text"/>						
						Add Row
Grand total					<input type="text" value="\$0"/>	Calculate Totals

Save and previous Save and validate Save and next

Preview Back to Application Overview

Show Table of Contents

Hyperlink:

[SSHRC's Guidelines for Cash and In-Kind Contributions](#)

Reviewer Exclusion

Profile ▾ **Assessment** ▾ **Feedback**

Home > Application Overview > Application

Application - Insight Development Grants

Sign out

Reviewer Exclusion

Show Table of Contents

Add reviewer to be excluded

List individuals, collaborations or organizations that you wish to exclude from the review of the application. Enter the information and click *Add*.

Exclusion Type (required)

Family Name (required)

First Name (required)

Initials

Email

Organization (required) [Edit](#)

Department

[+ Add](#) [✖ Cancel](#)

Excluded Reviewers

Exclusion Type	Family Name / Collaboration	First Name	Initials	Organization	Department	Email	Action
No records to display.							

[Save and previous](#) [✔ Save and validate](#)

[Preview](#) [Back to Application Overview](#)

Attachments

Detailed Description

[Profile](#) [Assessment](#) [Feedback](#)

Home > Application Overview > Attachment Upload

[Sign out](#)

Attachment Upload

Detailed Description

General Presentation:

- Body text in a minimum 12 pt Times New Roman font
- Single-spaced, with no more than 6 lines of type per inch
- All margins set at a minimum of 3/4" (1.87 cm)
- **Note:** Failure to adhere to the guidelines will lead to your application being declared ineligible.

Your file must meet the following specifications:

- PDF format (.pdf extension); unprotected
- Maximum file size of 10 mb
- 8 " x 11" (216 mm x 279 mm) or A4 (210 mm x 297 mm)
- Maximum 5 page(s)

Using the following headings, address the Challenge and Feasibility evaluation criteria of the funding opportunity. Describe the proposed research in enough detail to allow informed assessment by committee members. Avoid jargon, acronyms and highly technical terms.

Objectives

- Briefly state the explicit objectives of your proposed research.

Context

- Describe the originality, significance and expected contribution to knowledge of the proposed research.
- Situate the proposed research in the context of relevant scholarly literature.
- Describe the appropriateness of the theoretical approach or framework.
- Explain the potential influence and impact within and/or beyond the social sciences and humanities research community.
- **For emerging scholars only:** Explain the relationship and relevance of the proposed research to your ongoing research. If the proposal represents a significant change of direction from your previous research, describe how it relates to experiences and insights gained from earlier research achievements.

Methodology

- Describe the proposed research strategies and key activities, including methodological approaches and procedures for data collection and analysis, that will be used to achieve the stated objectives.
- Justify the choice of methodology and describe the specific instruments or procedures to be used.

Add Attachment

Title (required)

File
 [Browse](#)

[Upload](#)

[Back to Application Overview](#)

Timelines

[Profile](#) [Assessment](#) [Feedback](#)

[Home](#) > [Application Overview](#) > [Attachment Upload](#)

[Sign out](#)

Attachment Upload

Timelines

Your file must meet the following specifications:

- PDF format (.pdf extension); unprotected
- Maximum file size of 10 mb
- 8 ½" x 11" (216 mm x 279 mm) or A4 (210 mm x 297 mm)
- Maximum 1 page

Describe the timelines for conducting the proposed project. Charts and tables are strongly encouraged as very effective tools for presenting concise details for project components and research activities.

Add Attachment

Title (required)

File
 [Browse](#)

[Upload](#)

[Back to Application Overview](#)

List of References

[Profile](#) [Assessment](#) [Feedback](#)

[Home](#) > [Application Overview](#) > [Attachment Upload](#)

[Sign out](#)

Attachment Upload

List of References

General Presentation:

- Body text in a minimum 12 pt Times New Roman font
- Single-spaced, with no more than 6 lines of type per inch
- All margins set at a minimum of 3/4" (1.87 cm)
- **Note:** Failure to adhere to the guidelines will lead to your application being declared ineligible.

Your file attachment must meet the following specifications:

- PDF format (.pdf extension); unprotected
- Maximum file size of 10 mb
- 8 ½" x 11" or A4 (216 mm x 279 mm) or (210 mm x 297 mm)
- Maximum 10 page(s)

You must attach an electronic copy that lists all references cited in your proposal.

Add Attachment

Title (required)

File
 [Browse](#)

[Upload](#)

[Back to Application Overview](#)

Research-Creation Support Material

Profile ▾ Assessment ▾ Feedback

Home > Application Overview > Attachment Upload

Attachment Upload

Sign out

Research-Creation Support Material

General Presentation:

- Body text in a minimum 12 pt Times New Roman font
- Single-spaced, with no more than 6 lines of type per inch
- All margins set at a minimum of 3/4" (1.87 cm)
- **Note:** Failure to adhere to the guidelines will lead to your application being declared ineligible.

Your file attachment must meet the following specifications:

- PDF format (.pdf extension); unprotected
- Maximum file size of 10 mb
- 8 " x 11" (216 mm x 279 mm) or A4 (210 mm x 297 mm)
- Maximum 1 page

Research-creation project applications must include a website link to provide samples of work that best illustrate the qualifications of the team and/or nature of the proposed research-creation. See SSHRCs [Guidelines for Research-Creation Support Materials](#) for more information. Please ensure you closely review SSHRCs definition of [research-creation](#) and [artist-researcher](#).

If including a link:

- Provide the complete and exact URL and indicate the path to access the intended support material on the website.
- Include a list of up to three works or excerpts of works to which you would like to direct the reviewers (e.g., images, audio, video, written material, etc.). Please provide titles, dates of creation/production, and a brief context for the works presented. Explain why you are including these items, and how they relate to your proposed project.
- Ensure that the website and all links involved will be operational up to six months after the application deadline.
- Specify the browser and version that should be used.

Note: Due to technical challenges, SSHRC cannot guarantee that samples will be accessed. SSHRC assumes no responsibility in cases where links provided are broken or the server is unavailable during the adjudication period.

Add Attachment

Title (required)

File

Hyperlinks:

[Guidelines for Research-Creation Support Materials](#)

[Research-creation](#)

[Artist-researcher](#)

Canadian Common CV

Profile ▾ Assessment ▾ Feedback

Canadian Common CV Upload

See the [instructions](#) on how to use the Canadian Common CV (CCV) for information on completing and attaching your CCV.

Note: To successfully upload your CCV, the first name and family name used to create your CCV site account **must be identical** to those used to create your Research Portal account. As well, the email address used to create your Research Portal account **must be identical** to at least one of the emails you listed on the CCV site (i.e., the email used to create your CCV account, or any of the emails you included in the Email section of your CCV).

Research Portal: To change your family name, first name and/or email address, go to User Profile.

CCV: To change your family name, first name and/or email address, log into the CCV and click "**Account**" in the top menu bar. To change any other email addresses included in your CCV, go to the Email section of the relevant CCV template.

Confirmation Number:

[Upload](#)

Uploaded Canadian Common CV

File Title	Date Uploaded	Action
------------	---------------	--------

[Back to Application Overview](#)

Hyperlink :

[Instructions](#)

Participant Invitations

Profile ▾ Assessment ▾ Feedback

Home > Application Overview > Manage Invitations

Manage Invitations

[Sign out](#)

Add Participant

Please enter the email address, family name and, if applicable, the role for each participant. When you click Invite, an email will be sent inviting them to participate in the application.

Email Family Name Role

[@ Invite](#)

Invitations

Role	Family Name	First Name	Email	Invitation Status	Last Status Change
No records to display.					

[Back to Application Overview](#)

Contact Us

Technical questions:

Tel.: 613-995-4273,

Email: webgrant@sshrc-crsh.gc.ca

Funding opportunity questions:

Tel.: 613-996-6976,

Email: insightdevelopment@sshrc-crsh.gc.ca