How to find course descriptions and schedules

Video: How to search for courses
Navigating the York Courses Website

1. Open the **York Courses Website**

2. Click on **Advanced Search** from the menu options on the left;

3. **Faculty** – Select Collège universitaire Glendon (GL);

4. **Subject** – Select the Subject of the course you are searching for;

5. **Session** – Choose Fall/Winter 20XX-20XX;

6. Click **Search Courses**.
List of Course Offerings

The **Advanced Search results** show all the courses offered by a particular academic department in a specific academic session.

Click the link next to your desired course to read the **Course Description and Schedule**.

**Pay attention to year levels!**
The first digit of a course number indicates the year level of the course.

Students can generally enrol in courses in their year level, one level above and one level below.

First year students can enrol in 1000- and 2000-level courses only.

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<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Course Description and Schedule</th>
<th>General Education Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>GL/MODR 1610 3.00</td>
<td>Introduction to Statistical Methods I</td>
<td>Fall/Winter 2022-2023 Course Schedule</td>
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<tr>
<td>GL/MODR 1620 3.00</td>
<td>Introduction to Statistical Methods II</td>
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<td>GL/MODR 1650 3.00</td>
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<td>Fall/Winter 2022-2023 Course Schedule</td>
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<td>Linear Algebra I</td>
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<td>GL/MODR 1670 6.00</td>
<td>Fundamentals of Mathematics</td>
<td>Fall/Winter 2022-2023 Course Schedule</td>
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<tr>
<td>GL/MODR 1711 6.00</td>
<td>Critical Thinking</td>
<td>Fall/Winter 2022-2023 Course Schedule</td>
<td>Click on Schedule to see details</td>
</tr>
<tr>
<td>GL/MODR 1716 6.00</td>
<td>Logique formelle et informelle</td>
<td>Fall/Winter 2022-2023 Course Schedule</td>
<td>Click on Schedule to see details</td>
</tr>
<tr>
<td>GL/MODR 1902 3.00</td>
<td>Beyond Google: Research Methods in English Studies</td>
<td>Fall/Winter 2022-2023 Course Schedule</td>
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<tr>
<td>GL/MODR 1930 3.00</td>
<td>Calculus I</td>
<td>Fall/Winter 2022-2023 Course Schedule</td>
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<td>GL/MODR 1930 3.00</td>
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<tr>
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<td>Calculus II</td>
<td>Fall/Winter 2022-2023 Course Schedule</td>
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<tr>
<td>GL/MODR 1950 3.00</td>
<td>Mathematics of Investment I</td>
<td>Fall/Winter 2022-2023 Course Schedule</td>
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</tbody>
</table>
Read the Course Description

Before adding a course, you must carefully read the following information:

1) DESCRIPTION
   • Overview of the course
   • Minimum grade requirements
   • Prerequisites or corequisites
   • Course credit exclusions

2) LANGUAGE OF INSTRUCTION

3) SECTION-SPECIFIC INFORMATION
   • Term (F-term, W-term or Y-term)
   • Section
   • Course type
   • Day (M, T, W, R, F), start time, duration
   • Location
   • Catalogue number
   • Notes/Additional Fees
How to enrol in courses and view your timetable

Video: How to enrol
Sign into the System

• Click here to connect to your Passport York account with the username and password you created.

• Proceed to the Registration and Enrolment Module (REM).

"Passport York" is York University's primary method of online authentication. Use Passport York to sign into York University's online services and tools. More info
Select the Academic Session

From the drop-down menu, select the **Academic Session** in which you are enrolling.

![Image of online services interface showing Academic Session selection]

Welcome to Online Registration and Enrolment

You may use Online Registration and Enrolment system once your Enrolment Access Date and Time has been activated. Check your Enrolment Access Dates and Times.

For more information please refer to the Registrar's Office Web site.

Student Number: 99911222

Academic Session: Please select Academic Session

- Please select Academic Session
- SUMMER 2011
- FALL/WINTER 2011-2012 UNDERGRADUATE STUDENTS
- FALL 2011-GRADUATE STUDENTS OR OSGOODE STUDENTS
- WINTER 2012-GRADUATE STUDENTS OR OSGOODE STUDENTS
You will be asked to agree to the **Student Code of Conduct Agreement** and to confirm your preferred method of communication (email and cellphone).
Adding Courses – Step 1

Your Session Summary page displays your current program and any courses you are enrolled in.

Click on “Add a Course” to proceed to enroll.
Adding Courses – Step 2

Enter the alphanumeric catalogue number of the first course you would like to add. If you see more than one catalogue number, you should only pick one.

Click on “Add Course” to proceed.
Adding Courses – Step 3

The next screen will ask you to confirm your selection.

Ensure that you are adding the correct course by referring to your Program Checklist and click "Yes" to proceed or "No" to start over.
Repeat the “Add a Course” steps for each course you wish to add.

When you are finished, all your courses should appear on your “Session Summary” page.

**Note:** A $300 Registration Deposit is required after you enrol in your first course.
Part 3: How to Enrol in a Course and View Your Timetable

Plot your Timetable (get a visual printout of your schedule)

From the York Courses Web Site, click on “Plot My Timetable”

The schedule will note if the class is a lecture, tutorial, lab or other type.

The schedule will also indicate the building and room; click on the hyperlinked building for a link to a campus map.
Course Conflicts

- If you have courses that overlap, the block of time will appear in red; details of the courses in conflict will be outlined at the bottom of the page.

- If you have any conflicts, you should modify your schedule accordingly.

<table>
<thead>
<tr>
<th>Time</th>
<th>Course</th>
<th>Details</th>
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<tbody>
<tr>
<td>13:30 - 14:00</td>
<td>SC BIOL 1000 3.0</td>
<td>Section M Term W</td>
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<tr>
<td>14:00 - 14:30</td>
<td></td>
<td>Lecture [L91]</td>
</tr>
<tr>
<td>14:30 - 15:00</td>
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<td>15:00 - 15:30</td>
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<td>18:30 - 19:00</td>
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<tr>
<td>19:00 - 19:30</td>
<td>AP HUMA 1780 6.0</td>
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<td>19:30 - 20:00</td>
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<td>Lecture [L91]</td>
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<tr>
<td>21:30 - 22:00</td>
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</tbody>
</table>

- Tuesdays, 14:30 - 16:00
  - SC BIOL 1000 3.0 | Section M Term W | L91 | Laboratory 04
  - SC CHEM 1001 3.2 | Section M Term W | SLH | Lecture
**Remaining Seats Reserved/Restricted**

**What it means:**
"seats/spaces are reserved/restricted" means that the limited seats available are reserved for students for whom this course is a requirement. These restrictions are sometimes lifted later in the enrolment cycle, but this is course-dependant.

**What to do:**
If you require a course that is reserved/restricted, the spot is reserved for you. Go ahead and enrol! If this does not work, try the options offered on the next slide!
Contact the Department

Some departments are able to give permissions to enrol in courses on a case-by-case basis.

What to do:
• Contact the Academic Department that offers the course
  Find an email address using the York Course Contact Directory – https://registrar.yorku.ca/enrol/course-contacts

In your email, make sure to include the following information:
• name
• student number
• the course code (ex. FSL 1210)
• section (ex. Section B).

Reminder!
Once the department has given you permission to add your courses, you still need to log back in to the Registration and Enrolment Module (REM) to enrol in the courses.