## Booking & Cancelling Events with the Glendon Career Centre

## **Booking Events**

- 1. Enter Experience York using this link: <u>https://experience.yorku.ca/home/home.htm</u>
- 2. In the Students drop-down menu, click on Login



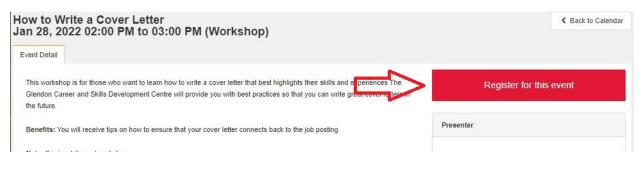
3. Go to Glendon College in the left menu, then click on Events

	Postings / Applications	Interviews	Appointments	Event Registration	Experiential Record				
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DASHBOARD									
Career Education & Development	*	0, 2022 udents for a variety of		Upcoming Events / Workshops					
Liberal Arts & Professional Studies	× 0, 2022			Monday, January 17, 2022 12:00 PM - 01:30 PM Scotiabank - Why Catalyst					
Glendon College	udents for a variety of								
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Experiential Education			02:00 PM - 03:00 PM What Can I Do With My						
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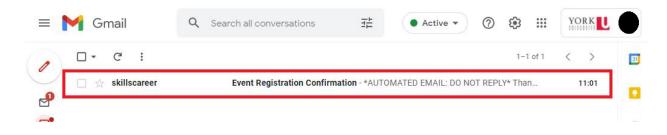
4. In the **Glendon Events** calendar, click on an event that interests you



5. Click on the Register for this event button

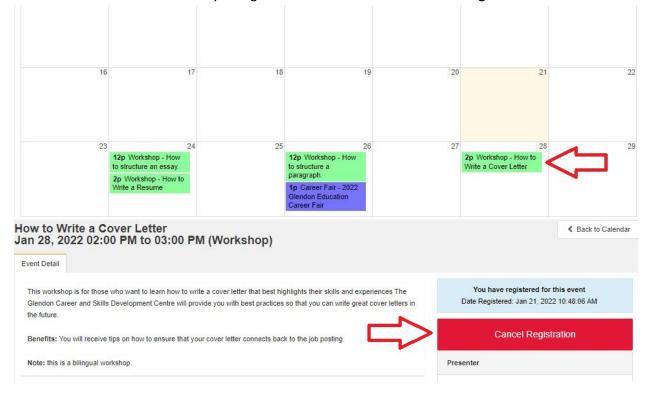


6. You will receive an email that confirms your registration



## **Cancelling Events**

1. After registering for an event, you can cancel your registration by going to the **Glendon Events Calendar**. Click on the event that you registered for and click on the **Cancel Registration** button.



2. You will receive an email that confirms your event cancellation

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