**GLENDON COLLEGE**

**APPLICATION FOR YUFA CONFERENCE TRAVEL FUND**

**As a YUFA member, you are eligible to receive up to $600. 00 to present your research at an academic conference that relates to your area of expertise.**

*Note that your application must be received at least* ***3 weeks ahead*** *of the event date*

|  |
| --- |
| Applicant Name:  |
| Date:  |
| Department or Program:  |
| Telephone:  | Email:  |
| Event: |
| Date/location of Travel:  |
| Nature of Involvement:  |

**Amount requested (in Canadian dollars):**

|  |  |
| --- | --- |
| Airfare | $ |
| Hotel/Accommodation | $ |
| Meals | $ |
| Registration Fees | $ |
| Other | $ |
| Total Request (Maximum : 600 $) | $  |

**Will you request reimbursement from another source for presenting this research ?**

**[PER, Generic, Tri-Council, Glendon Research Grant]**

|  |  |
| --- | --- |
| Yes : | Source :  |
| No : |  |

**CHECKLIST**

**Make sure your submission includes:**

* This form completed
* Confirmation of acceptance to present
* Official Program (if available)
* Any material describing the event which may assist with the evaluation of your funding request.

**Submit the completed conference travel application form to** **Research@glendon.yorku.ca** **three (3) weeks prior to the event date obtain the Associate Principal, Research and Graduate Studies approval.**

**APRGS approval: Date Approved:**