

## Service Provider Receipts (Bursary for Students with Disabilities)

If you are receiving BSWD and/or CSG-PDSE funds to pay for services (e.g. tutoring, note-taker, etc.), this form must be completed and signed by you and your service provider. Use as many copies of the form as required to report all of your sessions. **If you receive services for more than one course, complete separate form(s) for each course.**

Student Information		
Student Number	Last Name/Family Name	First Name
<b>Is your record updated?</b> Check your current contact information at <a href="http://currentstudents.yorku.ca/student-personal-information" style="color: red;">currentstudents.yorku.ca/student-personal-information</a> .		

Service Provider Information (please print)			
Please select your service provider from the checkbox. <b>You may complete separate form(s) for each service provider.</b>			
<input type="checkbox"/> Tutoring	<input type="checkbox"/> Note-Taking	<input type="checkbox"/> Academic Strategic	<input type="checkbox"/> Academic Coaching
Last Name/Family Name	First Name	Address	
Telephone	E-mail	Course	
Service Provider education/qualifications			

The maximum number of hours for tutoring or note taking cannot exceed 2 hours per week per course.

Service Details		
Date of Session	Number of Hours	Date of Payment
Rate per hour \$ _____ x Total hours _____ = Fees Billed to Student \$ _____		

Receipt for Services and Declaration by Service Provider	
Amount of payment: \$ _____ (This amount should not exceed the total billed to student as indicated above)	
Date of payment: _____	
Method of payment:    Cash            E-Transfer            Cheque/Money Order    Other: _____	
I acknowledge that the above services and payments were provided as outlined above. I acknowledge that this income will be reported if I am receiving OSAP funding for the current academic session.	
Service Provider Signature	Date

Student Signature	Date
-------------------	------

Protection of Privacy: Personal information in connection with this form is collected under the authority of *The York University Act, 1965* for educational, administrative and statistical purposes. The information will be used to process your enrolment and registration in academic programs; to record and track your academic progress; and for related record-keeping purposes. If you have any questions about the collection, use or disclosure of this information by York University, please contact the Manager, Registrarial Services, W120 Bennett Centre for Student Services, York University, 4700 Keele Street, Toronto ON, M3J 1P3, 416-872-9675.