



Part-Time Application Change Request

P02

Student Information (please print)		
Student Number	Last Name/Family Name	Given Name(s)
Telephone	E-mail	Social Insurance Number
Is your record updated? Check your current contact information at currentstudents.yorku.ca/student-personal-information .		

Use this form to report changes that have occurred since submitting your application. Once we have reviewed your application, we will advise you how these changes will affect your funding (this may take 6-8 weeks). Indicate the session to which these changes apply and attach this page as a cover sheet with your supporting documentation:

Fall/Winter 2017-2018
Summer 2018

Changes in course load, program of study, cancellation of funds:

Course load reduced to ____ credits	Course load increased to ____ credits	Have withdrawn
Changed my program of study to _____	Level of study	1 2 3 4
Cancel my funding certificate of \$ _____	Cancel my grant cheque of \$ _____	
Cancel my application (reason) _____		

Other changes: provide complete information by including what is the change, how has it changed, the reason for the change and when did the change occur. **Changes can only be considered if you provide a complete explanation, sign and date all your letters and attach supporting documentation to substantiate your claim.**

I am attaching additional information.

I have given complete and true information on this form and understand that I am responsible to promptly notify Student Financial Services of any changes. I also understand that these changes may cause a reassessment and may result in an OSAP over award.	
Student's Signature _____	Date (dd/mm/yy) _____

Protection of Privacy: Personal information in connection with this form is collected under the authority of The York University Act, 1965. This information is used to process your application and decide on your eligibility for the awards you indicate. Once an award has been granted, York University may disclose certain information to the donor of the award, provincial funding organizations and/or York University academic departments/Faculties and colleges, as set out. If you have any questions about the collection, use or disclosure of this information by York University, please contact the Manager, Registrarial Services, W120 Bennett Centre for Student Services, York University, 4700 Keele Street, Toronto ON, M3J 1P3, 416-872-9675.